



Meeting title: Full Governing Body

Date: Monday 15<sup>th</sup> July 2019 Time: 5.00pm

Venue: Meeting Room, West Blatchington Primary School

Governors present: Marian Garrett (Vice Chair), Rachel Simmonds (HT), Julie Pelych (Chair), Natalie Bellis, Fern Corns, Ray Allen, Kath Martin, Andrew Rogers, Michael Bellis, Rahima Begum, Matt Parsons

In attendance: Helen Haskew (Clerk), Julie Collen

Apologies: Jen Colwell, Heidi Brydon

Quorum: 11 out of 13 governors were present. The meeting was quorate.

Item	Minutes
<b>1</b>	<b>Welcome and Apologies</b>
	The Chair welcomed new parent governors, Rahima Begum and Matt Parsons, new co-opted governor Michael Bellis and Julie Collen who would be observing. All governors introduced themselves, giving a brief personal summary. Apologies were accepted from Jen Collwell and Heidi Brydon.
<b>2</b>	<b>Declaration of Business Interests</b>
	The family relationship between Michael Bellis and Natalie Bellis was noted and confirmed that when possible conflicts of interest arose either party would leave the meeting.

	There were no other interests declared and new governors will provide declaration of interest forms at the next FGB meeting.
<b>3</b>	<b>Minutes of the last Meeting</b>
	The minutes of the meeting held on the 20 <sup>th</sup> May 2019, were considered a true and fair representation.
<b>4</b>	<b>Matters Arising</b>
	<ul style="list-style-type: none"> <li>• ASC Facility meeting 11<sup>th</sup> July – due to the short notice given for this meeting (2 days), governors were able to attend.</li> <li>• The breakdown of vulnerable groups that did not attend parents’ evening will be added to the next parent evening report in the Autumn term.</li> <li>• H&amp;S report – not completed – this will now be presented in the next FGB meeting.</li> </ul> <p><b>Action: H&amp;S report to be presented at next FBG</b>  <b>Action: Vulnerable groups to be indicated on the next parent evening report</b></p>
<b>5</b>	<b>Committee Reports</b>
	<p>The Curriculum, Standards and Diversity Committee minutes and the Resources and Strategy minutes were circulated to governors prior to the meeting and taken as read.</p> <p>Governors discussed the merger of the Personnel and Finance Committee to create the now Resources and Strategy committee. Governors agreed that merging the two committees made sense and worked well.</p>
<b>6</b>	<b>Update on Monthly Accounts</b>
	<p>Kath Martin gave a brief history to the new governors on budgets over the last few years.</p> <p>The HT informed governors that since the 3 year budget plan had been submitted to the LA, certain factors have changed leading to an increased deficit for 2019/20 to a current forecast of £43.9K. The factors leading to this are:</p> <ul style="list-style-type: none"> <li>• 2 children who were thought to be leaving the school will now remain. One child has 1:1 support and the other is going through the EHCP process - £11.2K.</li> <li>• Further support for children who are going through the EHCP process - £8K</li> <li>• INA support (pm) and nurture group - £3.6K</li> </ul>

	<ul style="list-style-type: none"> <li>• A child is currently appealing an EHCP decision and if this fails there will be costs of - £3.9K</li> </ul> <p>Depending on what funding is received the deficit of £43K. It was noted that this figure was based on BHCC contribution of £33.4K nursery costs and if this was not realised the deficit would increase further.</p> <p><b>Q What is the LA’s viewpoint on this?</b>  <b>A We are not unlike other schools who have a large deficit. The vast majority of schools across Brighton and Hove are struggling, especially those in areas of social deprivation or on the borders.</b></p> <p><b>Q Is the issue purely financial?</b>  <b>A No, it is also whether the school can meet the child’s needs. An EHCP process takes a long time, the child has to be at the school for 20 weeks before an EHCP can be applied for and even if they get an EHCP the funding is not retrospective.</b></p> <p>Governors discussed the disproportionate number of children with SEN needs, along with children who have SEMH needs and the how this impacts on the schools finances and meeting the needs of the children. The Head Teacher informed governors that if there are further children with known SEMH needs, the school would go to a fair access panel, but would need the support of the governing body to do this. It was agreed that the issue of funding would be reviewed at the next Resources and Strategy meeting and that Kath Martin and the Business Manager would make a call to LA Finances to discuss the current situation.</p> <p><b>Action: Funding item on next Resources and Strategy meeting.</b>  <b>Action: Kath Martin and Business Manager to call LA Finance.</b></p>
7	<p><b>Head Teacher Report (including KS2 SATs)</b></p> <p>The Head Teacher report was circulated to governors prior to the meeting and taken as read. Key highlights were presented by the Head Teacher:</p> <p><b>Personal Development, Behaviour and Welfare</b></p> <ul style="list-style-type: none"> <li>• There has been an increase of behaviour incidents, these are mainly associated with children on the Framework and each have a personalised plan.</li> <li>• <b>Confidential Item.</b></li> </ul> <p><b>SATs</b></p> <ul style="list-style-type: none"> <li>• <b>KS1 – ARE</b> - all areas have seen an increase from last year.</li> <li>• ARE for disadvantaged in Reading and Maths was 100%.</li> <li>• 100% of children who started in Reception passed the reading SATs.</li> <li>• Y1 phonics – disadvantaged do as well as counterparts.</li> <li>• Y2 phonics retakes – 3 did not pass, but were either SEN or new to English.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>EYFS</b> – good gains from starting points.</li> <li>• External moderation find assessments are accurate but more evidence is needed.</li> <li>• <b>KS2</b> – there has been an increase in Maths, Writing and Reading from 2018, but a dip in EGPS scores.</li> <li>• Disadvantaged pupils have significant increased scores in all areas.</li> <li>• National averages have been met in all areas based on last year's score.</li> <li>• Of note 3 ASC children who were integrated achieved ARE across the board with 2 of them achieving greater depth.</li> <li>• Progress results were above national average.</li> </ul> <p>The governors commented on the remarkable increase in pass rates and asked for congratulations to be passed on to children and staff.</p>
<b>8</b>	<b>Pupil Premium Report</b>
	Carried forward due to data not yet complete.
<b>9</b>	<b>Health and Safety Report and Risk Assessment</b>
	Carried forward to next meeting.
<b>10</b>	<b>Marketing Strategy</b>
	Governors agreed that a sub-committee for marketing be established to allow the time needed for this. The main focus would be on funding issues going forward and increasing pupil numbers, fund raising and communication. A date of 14 <sup>th</sup> October 4pm-6pm was agreed for the first meeting.
<b>11</b>	<b>Safeguarding Audit</b>
	<p>A Safeguarding Audit was circulated to governors prior to the meeting and was taken as read. There were no major areas of concern and only 3 amber actions. The main focus for next year will be:</p> <ul style="list-style-type: none"> <li>• On-line Safety – with emphasis on making sure appropriate support is given to KS2 pupils to be equipped to deal with the transition into secondary school.</li> <li>• Support for DSL's.</li> <li>• Emotional, Mental Health and Wellbeing for all children</li> </ul> <p>Governors discussed on-line safety and provision of training for this. Natalie Bellis confirmed that Paul Platts is due to deliver this but as yet a date has not been set. Governors questioned whether there were other providers who could carry this out. It was confirmed that an on-line safety police liaison had been contacted and was due to visit the school, but they would only cover this on a superficial level. Natalie Bellis agreed to look into other providers who could deliver the training. It was confirmed that</p>

	<p>the new RSE curriculum covers online safety. Governors questioned how the school could influence parents to have a responsible and clear understanding of online safety. Governors asked for an up-date on online safety at the next meeting.</p> <p><b>Action: Natalie Bellis to explore alternative on-line safety training providers.</b>  <b>Action: Clerk – Update on online safety on next agenda.</b></p>
<b>12</b>	<b>Governor Business</b>
	<ul style="list-style-type: none"> <li>• The Chair asked governors that any training that has be attended be reported on at the FGB meetings. Governors were asked that at least 2 governors attend any governor briefings or partnership briefings held by governor support.</li> <li>• The Clerk agreed to circulate a calendar with all relevant school events and special occasions that governors could support for the following year.</li> <li>• A team meet-up was suggested for the following term – governors agreed to email dates for before the 7<sup>th</sup> October.</li> </ul> <p><b>Action: Clerk to email calendar of events to governors.</b>  <b>Action: All email dates for meet up before 7<sup>th</sup> October.</b></p>
<b>13</b>	<b>Dates for Next Year</b>
	Dates for next year’s FGB and Committee meetings were discussed. The Clerk agreed to send dates round to all governors.
<b>14</b>	<b>AOB</b>
	None.

Signed ..... Date .....